

**OFFICE OF THE  
MUNICIPAL COMMITTEE  
CHINIOT**

**NOTIFICATION:**

It is hereby notified that the following officers/ officials are nominated and deputed to operate and manage the PMDFC-introduced e-Governance initiatives/systems under the Punjab Inclusive Cities Program (PICP), including;

- Updating & Maintenance of the Municipal Committee's Dynamic Website
- Grievance Redress Mechanism (GRM)
- Management Information System (MIS)
- ELGCD Dashboard

This nomination shall remain effective for the duration of the PICP, i.e. FY 2025-26 to 2029-30. The nominated officials shall perform their responsibilities diligently to ensure compliance and achievement of DLI-3: Minimum Access Conditions (MACs) & DLI-4: Performance Measures (PMs) under the World Bank funded Program.

Sr.#	Interventions	Task to be Performed	Responsible Official (Official Name, Designation, & Contact No)
1.	MC Website	<ul style="list-style-type: none"> <li>• Maintain &amp; update MC's website</li> <li>• Update all links/ pages of website</li> </ul>	i. Mr. Kamran Anwer (Workman) 0305-7731271 ii. Muhammad Saad (D.W) 0313-7363432
2.	Grievance Redress Mechanism (GRM)	<ul style="list-style-type: none"> <li>• Keep functional Complaint Cell</li> <li>• Manage citizen's complaints/ grievances under Grievance Redress Mechanism (GRM)/ Balidia Shikayaat app.</li> <li>• Perform all activities to achieve MACs &amp; PMs related with the system.</li> </ul>	i. Muhammad Bilal (Workman) 0313-7707804 ii. Muh. Shakir Ali (D.W) 0321-8500408 iii. Mouzzam Mehmood (D.W) 0332-8666217
3.	Management Information System (MIS)	<ul style="list-style-type: none"> <li>• Update data on regular basis in Management Information System (MIS) to track status of KPIs for WASH services (includes modules on WSS operations, energy consumption, financial management (including tariffs), consumer satisfaction, and asset management)</li> <li>• Perform all activities to achieve MACs &amp; PMs related with the system</li> </ul>	i. Mr. Kamran Anwer (Workman) 0305-7731274 ii. Muh. Shakir Ali (D.W) 0321-8500408 iii. Mouzzam Mehmood (D.W) 0332-8666217

4.	Local Government Financial Management Information System (LGFMS)	<ul style="list-style-type: none"><li>• Keep functional LGFMIS/ eLGCD System</li><li>• Update data on all modules</li><li>• Perform all activities to achieve MACs &amp; PMs related with the system</li></ul>	Fateh Muhammad Ikram Accounts Clerk 0345-8668887
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**CHIEF OFFICER  
MUNICIPAL COMMITTEE  
CHINIOT**

No.MC/CHT/\_\_\_\_\_ Dated.\_\_\_\_\_

A copy is forwarded for information to:

1. The Deputy Commissioner, Chiniot.
2. The Chief Officer, Municipal Committee Chiniot.
3. All Municipal Officers, Municipal Committee Chiniot.
4. Officer/ Official concerned.